**CMVA Atlantic Chapter Annual General Meeting Minutes**

**Date:** Dec 11, 2024

**Location:** Atlantic Controls

**Time:** 12:30pm-3pm

**Meeting Minutes:**

Business portion of the meeting called to order at 12:30pm by Matt Firth

Minutes of the previous meeting were reviewed by Joel Hicks.

* Motion to accept the previous meeting minutes as read by Kyle Arsenault, seconded by Brad Shephard.
* 25 members in attendance.

**Treasurers Report:**

* Financial statement was read by Joe Koncovy.
* Currently the net value of the Atlantic Chapter is $9265.91.
* Motion to accept the financial report as read by Jason Calder, seconded by George Ward, with all members present in favour.

**Review of Chapter Goals/Updates:**

**2025 Chapter Meetings**

* Plan to have 3 meetings with technical presentations and round table discussions.

**2025 Chapter Technical Day/Conference**

* Mini course
  + Ultrasound
  + Bearing Failure Analysis
  + Ideas from the membership? Speak with Grant Akkit about training courses he has, previously has provided training as a CMVA board member for low cost.

**Student Involvement**

* Bursaries to be awarded - A vote for one $1000 bursary passed with a majority vote from members in attendance
* Post Secondary Presentations
  + Mike Arsenault – Holland College – New Year
  + Phil Garland – UNBF – New Year
  + Dustin Marsh – NBCC Mirimachi – waiting on winter schedule
  + Halifax – Dal is hosting the NATC, looking for a contact to arrange a presentation
  + NBCC Saint John – Matt Firth will reach out to his contact

**Engage Newfoundland Membership**

**Successfully Execute CMVA National ATC/AGM**

* Commitee was developed and meet bi-monthly
* Dalhousie University is secured as a venue
* Working to secure a hotel
* Tasks for the new year
  + Vendors for the tradeshow
  + Presenters for Technical Presentations
  + Trainers for courses – Survey from National in email to help direct course selection
  + Networking Event Planning
  + Keynote Speakers

**Update from the National**

* New board elections were held in Quebec
* Trial Cat IV exams being taken in January
  + Members have volunteered to write the exam. Pass will acheive certification.
* Hired administration employee to help Ken Keith, Executive Director.
  + Beth started in November – 20hrs/week. Part of Succession plan
* New Book on the website shop – ‘*Enhancing System Reliability Through Vibration Technology‘* - JPS Reliability LTD.
* Ultrasound Certification in works
* Alignment course was held in Quebec
  + 10 new certified specialists
* Membership committee has been discussing working with schools to determine if existing courses meet Cat. I requirements.
* 2024 National ATC Quebec was a success
  + $30000 profit
  + 106 Members attended
  + Using a university as a location was a big win, huge savings
  + 2025 National ATC in Halifax

**Next Meeting Date and Location:**

* Next meeting will be the 2025 Atlantic ATC in March/April.
* Looking for a host. Suggestions for Crandal U., Angling association, or somewhere that allows outside food to save money vs using a hotel.

**New Business:**

* Kyle has been working on ideas for an online forum or roundtable for members to help work out issues. Mike Bonga and Ken Keith also discussed using Teams collaboratively across the membership, some pitfalls based on corporate rules for teams meetings across orgs.

**Executive Team Elections:**

* Motion to accept Executive members, no changes to current executive put forward by Brad Beyea and seconded by George Ward

**Motion to Close:**

* Motion to close the business part of the meeting at 1:50pm

**Technical Presentations**

***1)* Presentation by Charles Scott *– ‘Spartakus Implementation’***

**Open Discussion:**

Discussion started about the prevalence of resonance and how often it isn’t identified properly, or as the system changes with runtime and wear natural frequencies are no longer where they are expected to be.

The engagement of people from NFLD has been promising, 13 new members so far.

**Members in Attendances:**

George Ward Matt Stevenson Saikrishna Savithri

Dora Orchard Josh White Brad Shephard

Brandon Grant Joe Koncovy Brad Beyea

Joel Hicks Kyle Arsenault Robert Fox

Andre Saulnier Blake Dempsey Charles Scott

Jason Calder Andrew MacFarlane Nicole Bellefleur

Jeremy Sharp Stephen Priest Evan Freeman

Roy Stoddard Matt Firth Mike Bonga