



CMVA Atlantic Chapter **Quarterly** General Meeting

Date: 10 May 2018

Location: Best Western Inn and Suites 15 Spectacle Lake Dr, Dartmouth, NS [\(902\) 463-2000](tel:9024632000)

Time: 12:30pm – 3:00pm

Meeting Minutes:

Meeting was called to order at 12:40pm by Atlantic Chapter President Jesse Lapaire

- Minutes of the previous meeting were reviewed by Jesse Lapaire
- Motion to accept the previous meeting minutes as read by Bruce Cameron, seconded by Dora Orchard

Balancing Day:

- The annual technical event (Dynamic Balancing) was discussed; overall the chapter members thought it was a success and were pleased.
- The event gave members the chance for practical application using a vibration analyzer to perform balancing, as well as the use of polar plots.
- No complaints were brought up by chapter members, and it was a very low cost to hold this educational event.

Treasurers Report:

- Financial statement was read by Joe Koncovy at 12:55pm
- Currently the net value of the Atlantic Chapter is at \$14,310.48, minus the room rental 175.00\$ and 4.50\$ per person for refreshments
- Motion to accept the financial report as read by Matthew Holmes, seconded by Bruce Cameron

Review of Chapter Goals/Update:

- **Discussion about Mini-Conference/Selecting an AGM Committee for AGM Atlantic 2019:**
 - 2019 CMVA AGM is expected to be held in the Atlantic Provinces
 - 2017 Mini-Conference was free for members, but there will be costs associated if the AGM is held in the Atlantic Provinces

- Suggestion was made to hold off on the Mini-Conference for 2019 and make it a chapter goal to host one in 2020, if the AGM ends up being held in the Maritimes
- There is some concern on the turn out of the AGM when it's held in the Atlantic Provinces, so it was mentioned that the Board of Directors will be discussing where the 2019 AGM is being held on **June 11th, 2018.**
- **Suggestion from Member Matthew Holmes:**
 - Hire Bob Sayer for a day to teach a course for CMVA Atlantic members
 - Bob uses a systematic approach to solving problems
 - There is a big potential for lots of members to come out and learn from Bob
- **Website Update:**
 - Jesse informed the Chapter that the Website is moving closer towards completion
 - Ann-Marie is heavily involved in gathering content requested by the Website building company
 - Various items were given to her before the next step can be completed
 - No completion timeline has been proposed, but the Chapter will be updated when a date is proposed
 - Original website was compromised so a landing page with contact information has been put in its place.

Next Meeting Date and Location:

- SJ Acuren Office was proposed as a potential place to host next meeting by Dora Orchard
- Discussion was had on last year's idea of taking a tour of the Confederation Bridge, Jesse to get in contact with James to look further into it
 - Once decided if it's a possibility Bruce can then be contacted with a potential date which he could have approved to have Cavendish Farms host the next meeting

New Business:

1. **ISO Process, where do we stand?**
 - 80% of the documents are completed and in the reviewal stage
 - Members want an accredited association
 - Discussion and explanation was answered as to the difference between an Accredited Association versus a Certified Association by Jesse Lapaire
2. **CAT IV, what is the status?**
 - It is starting back up, it did get put aside for quite some time
3. **What is the process for letting members know their certifications are about to expire?**

- Charles Scott called every single member that needed to recertify last year

Note for Chapter President:

- **Reminder** to send out form for student bursary to Matthew Holmes for review, which will be sent out to the Atlantic Chapter's members

Motion to Close:

- Motion to close the business part of the meeting by Joe Koncovy and seconded by Josh Donovan

Members in Attendances:

Jesse LaPaire (President)	NB Power
Josh Donovan (Vice President)	Source Atlantic
Joe Koncovy (Treasurer)	Source Atlantic
Bruce Cameron	Cavendish Farms
Cole Hilchie	Cavendish Farms
Chad Myers	Cavendish Farms
Matthew Holmes	Acuren
Dora Orchard	Acuren
Dylan Gullison	Acuren
Andrew MacFarlane	AV Nackawic
Troy Ford	AV Nackawic
Sai Krishna	NB Power

For additional info contact Chapter Secretary Matt Firth at (506)632-6230 or firth.matthew@irvingpulp.com or Chapter President Jesse Lapaire at JeLaPaire@nbpower.com