

## Meeting Information

**Location:** Crandall University, Moncton NB

**Date:** May 3<sup>rd</sup>, 2017

## Meeting Minutes

Meeting Called to Order at 1:00 pm by Chapter President Jesse LaPaire

- Minutes of the previous meeting reviewed by Jesse LaPaire.
- Motion to accept the previous meeting minutes as read by Bruce Cameron, seconded by John Sherrard
- 20 in attendance

### Old Business

#### Treasurers Report

- Financial statement was read by Joe Koncovy.
- There was a discussion about the rebate that is to be sent out in August; Jesse is to check into how long the rebate will stand.
- It was estimated the expenses for the Mini Conference was at \$1600 but the chapter should break even for the expense.
- Motion to accept the financial report by John Sherrard, seconded by James Harper

#### Mini Conference

A discussion was held on the following points:

1. The conference was a lot of work for the team of 5 people.
  - There will be a need for further support / help towards the conference next year.
2. Feedback:
  - There was good feedback on the email registration for the conference;
  - Would have been more in attendance if there weren't as many station outages/shutdowns in progress. This should be a consideration towards booking a date next time.
  - Bruce Cameron mentioned that he would like to see more vendors in relation to bearings and gearboxes.
  - Jesse suggested hosting the conference as a Bi-Annual event;



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- It was considered that there was a good mix of vendor and technical presentations. John Sherrard suggested that it would be good to have more Case Studies.
  - Good feedback was received on the social event held Tuesday night, suggested hotel with catering next time around to attract more individuals.
  - Surveys are to be sent out to the members and vendors to see what was liked and disliked for the conference.
3. Financing future events;
- Jesse petitioned the chapter members' thoughts on discontinuing the Student Bursary program (\$1,000.00) in order to re-direct the funds to chapter technical initiatives and training.
  - Members felt as though the bursary program should stay.
  - Bruce Cameron motioned to keep the \$1,000 bursary program, all CMVA members were in favor, none opposed.
  - There was a discussion on Academic Ambassador program asking members to step-up and reach out to students to increase student membership.
  - George Cameron suggested reaching out to businesses, and extend the invitation to non-members for technical courses.
4. ISO Accreditation:
- No big updates, there are still outstanding documents to be submitted for the quality manual.
5. CMVA Web Site:
- Sneak peek into rebranding of the CMVA, new colours for logo
  - Delivery date was originally set for July but has been pushed out 2-3 months
  - Content from the current web site to be discussed as to what should be kept and what should be discarded.
6. CMVA AGM:
- Two keynote speakers instead of one with the second speaker to be sponsored by the CMVA board of directors, was not originally factored in;
  - Now looking for technical papers, all volunteers are to contact Jesse for details

## New Business

- There was no new business discussed.

The chapter would like to thank the team responsible for the many countless hours put forward into organizing the Mini Conference.



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### Next Meeting

The Chapter's next meeting tentatively scheduled to be held at Cavendish Farms in the afternoon on September 14, 2017. James Harper will also be coordinating a tour of the Confederation Bridge for the morning.

Anyone wishing to provide a presentation at the meeting please let either Jesse LaPaire or myself know.

### Motion to close

Motion to close the business part of the meeting by Jason Calder, seconded by Joe Koncovy.

### Members in attendance:

- Jesse LaPaire (President) NB Power
- Bruce Cameron Cavendish Farms
- Andy Amirault GasTOPS
- Ronnie Birt NB Power
- Wayne McAlister NB Power
- Jason Calder NB Power
- Jeff Richardson Aravco
- James Harper Acuren
- Dora Orchard Acuren
- Charles Scott Irving Tissue
- Mike Hicks Irving Tissue
- George ward Cavendish Farms
- Aiden Donahue GasTOPS
- Patrick Knox Lake Utopia Paper
- Malin Johnston NB Power
- Dean Whitney GasTOPS
- Joe Koncovy Source Atlantic
- Joshua Donovan Source Atlantic
- John Sherrard NB Power
- Andre Saulnier Irving Tissue